

GUJARAT ACT NO.: XXVIII OF 1961

THE GUJARAT HOUSING BOARD

Rules 1977

(As amended up to 1988)



(EFFECTIVE FROM 9th MAY,1977)

THE GUJARAT GOVERNMENT GAZETTE
EXTRA ORDINARY
PUBLISHED BY AUTHORITY

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Separate paging is giving to this part in order that it may be filed as a seperate compilation.

PART VI-B

Rules and Orders (other than those published in Parts 1, 1-A and 1-L) made by the Government of Gujarat under the Gujarat Acts.

URBAN DEVELOPMENT AND URBAN HOUSING DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 16th January, 1988.

Gujarat Housing Board Act, 1961

No.Gh/v/19 of 88/HBA-1081-2144-TH: WHEREAS certain draft rules further to amend the Gujarat Housing Board rules, 1977 were published as required by sub-section (1) of Section 73 of the Gujarat Housing Board Act, 1961 (Guj. XXVIII of 1961).at page 45-1 to 45-13 of the Gujarat Govt.Gazetee extra ordinary Part IV-B dated the 6th March,1986, under Govt. Notification, Rrban Development & Urban Housing department no.GH/V/74 of 86/HBA-1081-2144-Th, dated the 4th March,1986, inviting objections or suggestions from all persons likely to be affected thereby till the 5th April,1986.

And WHEREAS objections and suggestions which were received by the Government on the said draft have been considered by the Government.

NOW, THEREFORE in exercise of the powers conferred by sub-sections (1) read with clause (a) of sub-section (2) of section 73 of the Gujarat Housing Board Act, 1961 (guj. XXVIII of 1961), the Government of Gujarat hereby makes the following rules further to amend the Gujarat Housing Board Rules, 1977, namely :-

PRELIMINARY CHAPTER-1

1. Short Title- These rules may be called the Gujarat Housing Board (Amendment) Rules, 1988.
2. Definitions :
 - (1) In these rules unles the context otherwise requires.
 - (a) "Act" means the Gujarat Housing Board Act, 1961:

(b) "Form" means a form appended to these rules;

(c) "Section" means a section of the Act.

(2) Words and expressions used but not defined in these rules shall have the meaning assigned to them in the Act,

CHAPTER-II

Conditions of service of Chairman and members of the Board

3. Remuneration, Honorarium, Leave etc, of the Chairman,

(1) The Chairman of the Board shall be entitled to-

(a) A salary of Rs.3,000/- per month or such honorarium not exceeding Rs.1000/- per month as the State Government may, in each case specify :-

Provided that the service of the Chairman who receives salary shall be available for full time as if he is a full time Government officer,;

(b) a travelling allowance at the etc rate admissible to an officer of the Government of the first grade The Chairman shall be entitled to travel by the highest class on Railways including Air conditioned class and by air;

(c) the use of the motor car of the Board free of charge for discharging official duties in connection with the work of the Board; and

(d) the facility of a telephone at his residence charges for which shall be borne by the Board except for private trunk calls the charges for which shall be borne by the Chairman.

Provided that no traveling allowance shall be admissible to the Chairman, in respect of journey performed in the motor care of the Board except that he shall be entitled to draw daily allowance as admissible to an officer of the State Government while on tour in a Government Vehicle.

EXPLANATION :- For the purpose of clause © of sub-rule (1) Journey performed by the Chairman between the office of the Board and his residence shall be deemed to be a journey for discharging official duties in connection with the work of the Board, subject to the condition that this facility shall be limited to only one trip a day to office and back. This facility, shall not be available to the Chairman who lives at a station other than his official Head Quarter,. The Chairman if he uses the car of the Board for private journey, he shall be liable to pay hire charges at

such rates as the State Government may fix from time to time under general orders.”

(2) The full time Chairman, shall be entitled to leave on full pay at the rate of one month's leave per year of service.

(3) Notwithstanding anything contained in this rule, when the Chairman holds office in an honorary capacity he shall receive such of the following concessions as the State Government may, in each case, specify in this behalf, namely :-

(a) residential accommodation without payment of rent or any assessment, tax, rate or cess due to Government of any local authority or where such residential accommodation is not made available a monthly allowance of such amount as may be fixed by the State Government.

(b) Leave on the basis of one month's leave per year of service.

Provided that while the Chairman is on leave he shall be entitled to such of the facilities as the State Government may in each case, specify in this behalf.

4. Allowances of Members

“(1) A member of the Board other than the Chairman shall be entitled to a sitting fee of Rs.100 for attending each meeting of the Board and Rs.50 for each meeting of any Committee appointed by the Board. If a member attends a meeting of the Board as well as the meeting of one or more Committees of the Board on the same day, he shall be entitled to a sitting fee for the meeting of the Board only.

If a member attends the meetings of more than one Committees on the same day, he shall be entitled to the sitting fee for attending the meeting of one Committee only”.

(2) He shall also be entitled to a Travelling Allowance daily allowance or hotel expenditure at the rate admissible to a first grade Government Officer. He shall be entitled to travel by first class on Railways. A member of the Board may, with the permission of the Chairman, travel by air-conditioned class on railway or by air or by Road (in his own car) if the Chairman is satisfied that such journey by the air-condition class or by Air or by Road (in his own car) is justified in the public interest.

(2)(i) He shall also be entitled to traveling allowance. Daily allowance, hotel expenditure at the rates admissible to a first grade Government Officer. He

shall be entitled to travel by first Class or Second Air-conditioned Sleeper Class on Railways. A member of the Board may, with the permission of the Chairman, travel by road in his own or borrowed or hired car to attend the meetings of the Board or Committee of the Board. In such cases, he may draw the full road mileage allowance at the rates prescribed by the Government from time to time.

- (ii) The Sub Rule (2-A) shall be deleted.

As approved vide Government Urban Development and Urban Housing Department's Notification No.GH.V/254 of 1993/HBA/1090/79/Th dated 22nd Nobermber,1993.

“(2-A) A member of the Board who performs journey by road in his car for the work of the Board shall be entitled to road milage allowance according to the Government orders issued from time to time in that behalf.”

- (3) In lieu of conveyance allowance a member of the Board shall be entitled to the use of Boards vehicle free of charge for his journey from the Railway or Bus station to his temporary place of halt and from there to the place of a meeting of the Board for of a Committee and back to the temporary place of halt and Railway or Bus station.
- (4) If the Chairman is not in receipt of any salary or honorarium, he shall be entitled to a sitting fee of Rs.100/- for attending each meeting of the Board & Rs.50/- for each meeting of any Committee appointed by the Board. If the Chairman attends a meeting of the Board as well as the meetings of one or more Committees of the Board on the same day, he shall be entitled to a sitting fee for the meeting of the Board only. If the Chairman attends the meeting of more than one Committee on the same day, he shall be entitled to the sitting fee for attending the meeting of one Committee only”.
- (5) Committees appointed by the Board:-
- (1) The Board may from time to time appoint one or more Committees under Sub-Section (2) of Section 17 with the previous approval of the State Government to advise it on matters relating to any of the functions of the Board under the Act and any matter entrusted to Board by the State Government under the provisions of the Act.
- (2) The appointment of members of such Committees, shall be subject to the approval of the State Government.

- (3) Such Committee shall consist of not more than four members and an officer of the Board shall be a non-member secretary.
- (4) Every such Committee shall meet at regular intervals at least once in four months.
- (5) Such Committees may temporarily co-opt members for considering special item but the number of co-opted members shall not exceeds one-third of the member of original members.
- (6) The minutes of each meeting of every such Committee shall be forwarded to the State Government with remarks as to the action taken or proposed to be taken by the Board on the suggestions of the Committee if any.
- (7) The members of the Committee shall draw the allowances as prescribed under rule 4.

6. Delegation of powers to sanction contracts:-

The Board may , by order delegates its powers to sanction contracts to the Housing Commissioner or any other officer under Section-22, subject to the following limits, namely:-

- (a) all powers to the Tender Committee appointed by the Board subject to the condition that where the excess involved in acceptance of the tender would necessitate the revised administrative approval such approval shall be obtained proper to the acceptance of the tender.
- (b) The maximum limit of fifteen lakhs of rupees for any contract where the delegation of powers is to the Housing Commissioner with any excess subject to ceiling cost fixed for each housing scheme.

Provided that the Tender Committee and the Housing Commissioner shall consult the Financial Advisor and Chief Accounts Officer, Gujarat Housing Board, before exercising their powers and that the views of the Financial Advisor and Chief Accounts Officer as well as reasons for over-ruling the same are recorded.

- © the maximum limit of ten lakhs of rupees for any contract where delegation of powers is to an Asstt. Housing Commissioner, subject to 7-1/2% excess and within permissible ceiling cost under respective housing scheme;
- (d) the maximum limit of two lakhs of rupees where delegation of powers is to an Executive Engineer subject to 5% excess and subject to ceiling cost under respective housing scheme;

(e) the maximum limit of ten thousand rupees where delegation of power is to be confirmed Deputy Engineer subject to 5% excess and subject to ceiling cost under respective housing schemer.

7. Manner and form of contract:-

- (1) Every contract for the execution of any work or supply of materials or goods which involved an expenditure exceeding two lacs fifty thousand rupees shall be in writing and shall be sealed.
- (2) The common seal of the Board shall remain in the custody of the Superintending Engineer (Planning and Design) and shall not be affixed to any contract or other instrument except in the presence of concerned field Superintending Engineer, who shall attach his signature on the contract or instrument in token that the same was sealed in his presence.
- (3) The signature of the said Superintending Engineer shall be in addition to the signature of any witness to the execution of such contract or instrument.
- (4) If forms for contract are prescribed in the public works Department Manual of the Government of Gujarat the said forms may be adopted for like contracts of the Board provided that the Board shall have power to make additional conditions in the forms of contract if the Board desires to do so.
- (5) In inviting tenders and entering into contracts for the execution of its work, the Board shall, as far as possible, follow the principles laid down in the Public Works Department's Manual of the Government of Gujarat.

HOUSING SCHEME CHAPTER-II

8. Form of Housing Programme:-

- (1) The annual housing programme shall be prepared in accordance with the Forms in Schedule A along with a short note indicating the important schemes.
- (2) The Board shall also forward to the State Government with its Housing Programme a brief note giving description of the schemes for co-operative housing societies under-taken by it including interalis, information regarding estimated expenditure on the works separately and the receipts for the scheme.

9. Form of Budget:-

The annual budget shall be in accordance with the forms in Schedule "B" appended hereto.

CHAPTER IV

ACQUISITION AND DISPOSAL OF LAND

10. disposal of Property:-

- (1) Any land vesting in the Board may be transferred by the Board to the State Government and when such transfer is made, the loans advanced by Government to the Board shall be reduced to the extent of the purchase value of the land so transferred plus the charges incurred on the establishment for its maintenance and on its development.
- (2) Any building vesting in the Board may be transferred by the Board to Government and when such transfer is made, the loans advanced by Government to the Board shall be reduced to the extent of the cost of the Building so transferred plus the charges incurred on the establishment for its maintenance but less a reasonable amount to be deducted on account of depreciation.
- (3) Subject to the provisions of sub-rules (1) and (2) the Board shall not lease, sell, exchange, mortgage or otherwise disposed off any immovable property vesting in it and situate in the area comprised in any housing scheme sanctioned under the Act, without the prior approval of Government. Such transfer shall be subject to the such terms and conditions as Government may determine in each in that behalf.

Provided that in the case of a lease, the Board shall communicate to Government the terms and conditions of the proposed agreement and if no approval is received by the Board from Government within thirty days from the date of receipt of such communication by Government the Board may proceed to settle the proposed agreements as if Government has approved of the proposed;

Provided further that no such approval shall be required :

- (a) for allotment of tenements and premises according to the regulations made by the Board in that behalf;
- (b) for leasing any vacant land for a period not exceeding two years as a time; and

- (c) for sale or demolition of any building or structure, which is in a dangerous conditions or beyond repair.

CHAPTER-V

FINANCE, ACCOUNTS & AUDIT

- 11. Temporary borrowing by the Board :-
The Board may, for the purpose of meeting any current expenditure property chargeable to revenue borrow by way of temporary loan or overdraft from any bank or otherwise, such sums as it may required. The amount so borrowed, together with the interest thereon, shall be repaid from current revenues within a period to twelve months from the date of the borrowing or such extended period as the Government may allow.
- 12. Long term borrowing :-
 - (1) The Board may borrow money and mortgage or charge its undertaking and property (including its revenue) or any part thereof and issue debentures, debentures stock notes and other securities whether outright or as security for any debt, liability or obligation of the Board or any third party, provided that the aggregate amount for the time being remaining undercharged of money borrowed or secured as aforesaid by the Board exclusive of the temporary loans as aforesaid shall not at any time without the previous consent of the State Government exceed the sum of rupees ten lakhs.
 - (2) Noting herein contained shall entitle a lender to required the Board to disclose whether the limits herein prescribed have been or are about to be exceeded.
- 13. Repayment of loans :-
Every loan taken by the Board shall be repaid by the Board within the period agreed upon by the Board by such of the following methods as may be approved by the Government namely :
 - (a) from a sinking fund established under rule 14 in respect of the loan; or
 - (b) by paying in equal Yearly or half Yearly installments of principal and interest thought the said period' or
 - (c) if the Board has before borrowing money or debentures reserved by public notice a power to pay off the loan by periodical installments and to select by lot the particular debentures to be discharged at particular periods, then by paying such installments as such periods; or
 - (d) for money borrowed for the purpose; or

- (e) party from the sinking fund in respect of the loan and partly from money borrowed for the purpose.
14. Establishment and maintenance of sinking fund :-
Whenever a loan has to be repaid from a sinking fund, the Board shall established such a fund and shall pay into it every year until the loan is repaid sum so-calculated that if regularly paid, throughout the period agreed upon by the Board. It would with accumulations in the way of compound interest, by sufficient after payment of all expenses, to pay off the loan at the end of that period.
15. Power to discontinue payment into sinking fund :-
Notwithstanding anything continued in rule 14 if at any time the sum standing at credit of the sinking fund established for repayment of any loan is of such amount that if allowed to accumulate at the rate of interest earned, it will be sufficient to repay the loan at the end of the period agreed upon by the Board, then the Board may discontinued further annual payment into such fund.
16. Investment of sinking fund :-
(1) All moneys paid into any sinking fund shall as soon as possible be invested by the Board in :
(a) Government Securities, or
(b) Securities guaranteed by the Central or State Government
(c) Debentures issued by any local authority; or
(d) Fixed deposit receipts of any Scheduled Bank
(2) All dividends and other sums received in respect of any such investment shall as soon as possible after receipt, be paid into the sinking fund and invested in the manner laid down in sub-rule (1)
(3) Any investment made under this rule may, from time to time subject to provision of sub-rule (1) be varied or transposed.
17. Application of sinking fund :-
The Board may from time to time apply the sinking fund or any part thereof in or towards the discharged of the loan or any part of the loan for which sinking fund was established and until such loan is wholly discharged, shall not apply the same for any other purpose.
18. Manner of issuing Securities :-
Every bond, obligation or other Security issued by the Board for raising money or for securing money borrowed by or due from the Board shall be by a deed under the

common seal of the Board and signed autographically by the Chairman and one other member of the Board.

19. Register of Securities to be kept :-

A register of bonds, debentures and other securities shall be kept by the Board in which shall be entered the number and date of every such bond, debenture or other security and the sum secured thereby and the parties thereto (if any) with their addresses and other necessary particulars thereof.

20. Instructions which may be issued for transfer or renewal of Securities :-

The Board may from time to time issue instruction for controlling the transfer, or renewal of any bond debenture or other securities as it may deem expedient provided that no such instruction affect the holder or transferee of any bond, debenture or other Security unless distinct notice of such instructions shall appear thereon.

21. Assigning of conveying property of the Board for certain purpose :-

The Board may for the purpose of securing the payment of any such bonds, debentures or other securities as aforesaid for the payment with interest of any money so borrowed as aforesaid or payable under any contract or otherwise, make and carry in to effect any arrangement which the Board may deem expedient by assigning or conveying any property of the Board including its revenue to trustees).

22. Debenture ordinary payable to applicant or holder :-

The principal amount of debenture and interest shall be payable to the persons in whose name the debentures bond was originally issued or one to whom the debenture bond has been endorsed by such person provided always that any transfer of interest in the debenture bond is accepted and recorded in Books of the Board.

23. Particulars of borrowing on guarantee to be furnished :-

Where the Board purpose to borrow money on the guarantee of the State Government as provided in sub-section (5) of Section 65, the Board shall furnish to the State Government all such particulars of the amount purposes, nature and circumstances of the proposed borrowing and the amount of outstanding loans and such other information as the State Government may require.

24. Saving for Government :-

No Security shall be issued or granted as a Security in respect of which the payment of the principle and interest is guaranteed by the State Government until the amount, price rate of interest, Date and method of issue of such security, the arrangements for the application of the proceeds of the issue and for the repayment of proceeds

have been previously approved by the State Government and no variation of any such arrangements, shall be made without the like approval of the State Government.

25. Maintenance of accounts :-

- (1) the accounts of the Board shall be prepared and maintained in accordance with the Central Public Works Accounts code.
- (2) The annual statement of accounts to be submitted to Government under Section 66 shall be in Schedule "C" appended hereto.
- (3) The Board shall prepare its annual statement of accounts within three months of the closing of the year

As approved vide Govt. letter No.HBA/1088/2335/Th dated 26-12-91

MISCELLANEOUS CHAPTER-VI

26. ANNUAL REPORT :-

- (1) The Board shall at the end of each year and within three months of the date of the closing of the year, submit to the State Government an annual report giving its activities in the year

As approved vide Govt. letter No.HBA/1088/2335/Th dated 26-12-91

- (2) The report shall be divided into the following parts, namely :

Part (i) introductory

Part (ii) Brief details about the programme for the year of report.

Part (iii) Progress of the programme in the year including information regarding

- (i) The number of tenements completed and the location and other details of such tenements.

- (ii) the lands acquired or developed for the various Housing Scheme.

- (iii) the lands acquired or developed for the co-operative housing societies.

- (iv) any other matter included in the programme.

Part (iv) Finance for the Board's activities

Part (v) Establishment working under the Board and administration of the Board's business.

Part (vi) Estate Managements, Research work and any work other than Housing Construction undertaken by the Board.

Part (vii) Brief details of the programme for the next year.

27. Submission of report statistics and returns :-

The Board shall submit to the State Government the following statistics and returns:-1

- (i) Quarterly progress reports in respect of various social housing scheme in such proforma and on such dates as may be specified by State Government / Government of India from time to time.
- (ii) Information regarding quarterly recoveries of rents of the tenements of the Board in Schedule "D"
- (iii) Minutes of each meeting of the Board as soon as they are confirmed by the Board.

28. Opportunity to the Board of being heard :-

The State Government shall, before making an order for superceding the Board give reasonable opportunity to the Chairman and other members of the Board to show cause why such order should not be made in accordance with the sub-section (2) of Section 83.

29. Order of Super cession :-

(1) The State Government shall specify in the order made under sub-section (2) of Section 83 of superceding the Board, the reasons for making it and the date from which the Board shall be superseded.

(2) The order shall be served on the Chairman and other member of the Board.

30. Members to vacate officers :-

When the Board is superseded under Sub-section (2) of Section 83, the Chairman and other members of the Board shall as from the date specified in the order, vacate their offices as such Chairman, or members

31. Reconstitution of Board :-

At the time of reconstitution of the Board after its super cession the State Government may reappoint on the Board any member or members of the Board which was superseded by it.

32. Repeal and savings :-

The Bombay Housing Board Rules 1949, are hereby repealed :-

Provided that anything done or any action taken under the provisions of rules so repealed shall in so far as it is not inconsistent with the provisions of these rules, be deemed to have been done or taken under the corresponding provisions of these rules.

SCHEDULE 'A' (See Rule 8 (1))
 THE FORM ANNUAL HOUSING PROGRAMME OF GUJARAT HOUSING BOARD

Sr. No.	Name of Scheme	Estimated Cost	Expenditure At the end	Budget Estimate for (previous year)	Revised Budget Expenditure for (previous Year)	Budget Estimate for which Programme Is proposed	Administrative Approval by Government	Remarks
1	2	3	4	5	6	7	8	9

SCHEDULE-B
PART-1

(See rule-9)

Revenue Receipts-1. Budget Estimates of the Gujarat Housing Board

Revenue Receipts	Actuals for the previous three years			Budget estimates for the current year	Revised estimates for the current year			Budget estimates for the year	Detailed reasons for the difference between column No.5 & Column No.8
					Actual receipt from April ----- to Nov.	Probable Receipt From Dec. to March	Total Probable Up to end of the current year		
1	2	3	4	5	6	7	8	9	10
(1) Rent of Building									
(2) Recoveries of Expenditure									
(3) Sales of produce									
(4) Misc. receipts (a) subsidies (b) Other receipts									
(5) Subventions from Govt. (a) On a/c of subsidised rent charged to industrial workers & others (b) Interest on investment on land not built upon. (c) For covering non-realisation of interest due to time lag between grant of loan & getting out of tenements constructed out of the loan etc Deduct-Refund net receipts.									

This should show separately the demand for the year common and arrears from previous year is to be allotted in the year and likely arrears to be carried forward to the next year.

PART-II

(See rule-9)

Revenue expenditure-II. Budget Estimates of the Gujarat Housing Board

Revenue Expenditure	Actuals for the previous three years			Budget estimates for the current year	Revised estimates for the current year			Budget estimates for the year	Detailed reasons for the difference in column No.5 & Column No.8
	2	3	4		Actual expenditure from April ----- to Nov.	Probable expenditure From Dec. to March	Total Probable expenditure Up to end of the current year		
1	2	3	4	5	6	7	8	9	10
1- A.Establishment(Administration) (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									
1-B Establishment (Executive) (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									
1-C Establishment (Accounts) (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									
1-D Establishment (Sanitation) (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									
1-E.Establishment(Estate Management) (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									
1-F. Expenditure on Residential Audit (a) pay of officers (b) Pay of Establishments © Allowances, Honorarium etc (d) Contingencies									
Total									

1	2	3	4	5	6	7	8	9	10
II. Pension & Leave Contributions									
III. Contributions of the Housing Board to the staff Provident Fund & other services funds.									
IV. Interest on Capital									
V. Expenditure connected with Issue of now loans									
VI. (a) Provision for repayment Of loans in details. (b) Loss or gain by sale of Capital assets									
Total									
VII. Maintenance & Repair (i) Ordinary repairs (ii) Special repairs									
Total									
VIII. Municipal & other taxes									
IX. Minor original works									
X. Miscellaneous expenditure i) Ground Rent ii) Renewal etc. iii) Bed debts iv) Fees v) Law Charges vi) Miscellaneous									
Total									
Total Revenue Expenditure									
XI. Deduct i) Cost of Establishment transferred to capital a/c ii) Cost of centage charges iii) Rebate on residential audit									
Total									
Net expenditure on Revenue Accounts.									

SCHEDULE-B PART-III

Capital Account III. Budget Estimates of the Gujarat Housing Board

Capital Receipts	Accounts for the previous three years			Budget estimates for the current year	Revised estimates for the current year			Budget estimates for the year	Detailed reasons for the difference between volume No.5 & volume No.8
	Actual receipt from April ----- to November	Probable Receipt From Dec. to March	Total Probable Up to end of the current year						
1	2	3	4	5	6	7	8	9	10
(1) Balance with the Housing Board as on the beginning Of the year									
(2) Loans from Government during the year									
(3) Other loans (Public or Private)									
(4) Sales of properties									
(5) Suspense accounts (Details to be Stated)									
Total									
Deduct: Loans on capital on account of demolition of buildings writing off of the capital etc.									
Total									

SCHEDULE-B PART IV

Capital account IV Budget of the Gujarat Housing Board

Capital Expenditure	Approved estimated cost of work	Accounts for the previous three years			Budget estimates for the current year to November	Revised estimates for the current year			Budget estimates for the year	Detailed reasons for the difference between volume No.6 and volume No.9
		Actual Receipts From April To March	Probable receipt from April To March	Total probable up to end of the year						
1	2	3	4	5	6	7	8	9	10	11
(1) Work in progress										
(2) Cost of lands										
(3) (i) new work exclusive of cost of lands										
(ii) Cost of lands										
(4) Establishments charges transferred from revenue account charged to capital										
(5) Tools & Plants										
(6) Unforeseen items of expenditure										
(7) Accounts transferred to Depreciation fund										
(8) Amount transferred to other funds, if any. (Details to be specified)										
(9) Suspense A/c (detail to be stated)										
Total										

The details of works and land should be in the following form:

Sr. No.	Description of the Work or Project	Total estimated cost of work	Expenditure to the end of the last year	Budget for The current Year	Revised Estimate For the Current Year	Budget Estimate For the	Estimates approved by the administrative Department

Schedule "B" PART- V

Budget estimates of the Gujarat Housing Board (Deposits, Advances and investment account)

	Actuals for the previous three years			Budget estimates for the current year	Revised estimates for the current year			Budget estimates for the year	Detailed reasons for the differences between Col.No.5 and Col.No.8
	Actual From April To Nov.	Probable from Dec. to March	Total probable receipt upto end of the Current		6	7	8		
1	2	3	4	5	6	7	8	9	10
Funds:									
(1) Deposits received & repaid									
(2) Advances paid & recouped									
(3) Suspense									
Investment Account									
(1) Cash Balance investment									
(2) Cash Balance									

SCHEDULE "C" PART I (See Rule 25)
 STATEMENT OF LOAN CAPITAL APPROPRIATED FOR THE PURPOSE OF THE
 HOUSING ORGANISATION AUTHORISED BY THE GUJARAT HOUSING BOARD
 ACT, 1961 FOR THE YEAR ENDING _____ 19

Description of loan	Balance of amount borrowed at the end of previous period i.e. end of March, 19	Amount borrowed during the year	Rate of interest	Amount repaid during the year	Balance of Loan outstanding at the end of year	Remarks
1	2	3	4	5	6	7

FINANCIAL ADVISOR AND
 CHIEF ACCOUNTS OFFICER, GHB,
 AHMEDABAD

SCHEDULE "C" PART- II
GUJARAT HOUSING BOARD

II. CAPITAL ACCOUNT FOR THE YEAR ENDING 31st MARCH 19

Total Expenditure up to the end of previous year		Expenditure During the year		Sales and write off if any		Total Expenditure upto the end of the year		Total amount received upto the end of previous year	Amount received during the year	Amount repaid during the year	Total net receipts upto the end of the year
Land	Bldg	Land	Bldg	Land	Bldg	Land	Bldg				
1	2	3		4		5	6	7	8		
Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.		
Dr.				Cr.							
Expenditure on Capital works				Loans							
(i) Properties (As per Schedule)				Borrowed							
Total											
(ii) Suspense Items				Other receipts on							
(a) Stock				Capital account (to							
(b) Misc. Advance				be specified							
© Tools & Plant				in details)							
(d) Other items to be specified											

FINANCIAL ADVISOR & CHIEF ACCOUNTS OFFICER
GUJARAT HOUSING BOARD
AHMEDABAD

CHAIRMAN
GUJARAT HOUSING BOARD
AHMEDABAD

SCHEDULE "C" PART- III
III. REVENUE ACCOUNT FOR THE YEAR ENDING

To	Rs.	By	Rs.
A. Properties		A. Rentals	
i) Repairs & Maintenance of Properties		Other Receipts	
(a) Current repairs			
(b) Special repairs			
ii) Ground Rent			
iii) Municipal Rent Rates & Taxes			
iv) Miscellaneous			
TOTAL		TOTAL	
B. Repairs, Renewals & Maintenance to Tools, Plants & Machinery		B. Centage Charges on Deposit Contribution Work	
C. Establishment & Other charges Rs		C. Miscellaneous receipts (to be specified)	
i) Salaries and allowances			
ii) Travelling Allowances			
iii) Contingencies (Office Expenditure and Miscellaneous)			
iv) Audit Fees			
v) Law Charges			
vi) Fees and Honorarium			
TOTAL			
Less Centage charges for Establishment charged to capital works			
TOTAL			
D. Provision for repayment of Loan			
E. Special charges			
(i) Insurance			
(ii) Bad Debts written off			
(iii) Leave & special contribution			
TOTAL			
F. INTEREST			
(I) On Capital invested on Building etc. construction and let out.			
(ii) On Capital invested on Building etc. under construction			
(iii) On balance of Capital			
Less amount transferred to Part II Capital accounts			
TOTAL			
TOTAL EXPENDITURE			
Balance carried to Part IV net Revenue Account			
TOTAL			

Balance carried to Part IV net Revenue Account

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SCHEDULE "C" PART- IV
IV. NET REVENUE ACCOUNT FOR THE YEAR ENDING

To	Rs.	By	Rs.
Balance brought from Part-III Revenue A/Cs	<hr style="border: 1px solid black;"/>	Balance brought from Part –III Revenue Account	
Balance carried over to Balance Sheet		Interest on Money at Deposit.....	
		Other items to be specified.....	
		Balance carried over to Balance sheet..	<hr style="border: 1px solid black;"/>
		TOTAL	<hr style="border: 1px solid black;"/>

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SCHEDULE "C" PART- V

V. GENERAL BALANCE SHEET AS ON 31st MARCH

Liabilities	Amount	Assets	Amount
To	.	By	
Capital Account Amount received as per Part-II		Capital Account Amount expended as per Part-II	
Sundry Creditors		Sundry Debts	
Loan repayment Account		Other items (To be specified)	
Other items (To be specified)		Cash on hand	
		Cash at Bank	
Net Revenue Account Balance at Credit thereof		Net Revenue Accounts Balance at Debit thereof	
TOTAL		TOTAL	

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SCHEDULE "D" (See rule 27 (ii))
 STATEMENT SHOWING RECOVERIES OF RENT AND ARREARS IN THE RESPECT
 OF TENEMENTS IN POSSESSION OF THE GUJARAT HOUSING BOARD
 FROM THE MONTH OF 19

Sr. No.	Name of the Colony and its situation	Total number of Ts.in the Colony	Previous Arrears of rent	Monthly rent assessed for the Tenement s	Total recoveries to be effected towards rent and arrears (Total of col.4 & 5)	Recoveries actually effected during the month	Outstanding arrears at the end of the months (Col.6 & 7)	Break up outstanding arrears	Remarks
1	2	3	4	5	6	7	(8b)	9	

BY ORDER AND IN THE NAME OF THE GOVERNOR OF GUJARAT
 A.G.BHATT
 DEPUTY SECRETARY TO GOVERNMENT

